Application Requirements for 3-Year, Part-Time MSW Program

USU Statewide Campuses Only

Begin Your Application

[You may start your application here.](https://applynow.usu.edu/RecruitNewWFE/Account/Login?ReturnUrl=%2fRecruitNewWFE) You will begin by filling out a profile and basic application. As you begin the application, you will be asked to build a profile with your name, address, phone number, and email address. The information provided must be accurate to ensure timely and effective communication. Once you complete the application and the associated fee, you will gain access to the portal that contains the supplemental items; statement of purpose, letters of recommendation, and resume.

Application Fee

A non-refundable $55 application fee is paid to the School of Graduate Studies Office. The payment is submitted online prior to uploading any application documents. If you are interested in applying to more than one program (e.g.: Full-time Traditional *and* Part-time Traditional), you will be required to submit an application for each program of interest.

Transcripts and Undergraduate Coursework

Applicants are required to submit official transcripts for each college or university attended, even if transfer credits are reflected on another transcript. The graduate school has their own credit validation process, requiring transcripts from each attended institution\*.

Please have the transcripts sent to the USU School of Graduate Studies Office.

Transcript Code: 4857

Email: [graduateschool@usu.edu](mailto:graduateschool@usu.edu)

Mail: School of Graduate Studies, 0900 Old Main Hill, Logan, Utah 84322-0900

*\*USU transcripts do not need to be supplied.*

Coursework Requirements

A 3.0 grade point average or higher for most recent 60 semester or 90 quarter credits.

Coursework should include a quantitative course (research or statistics) and intro to social/behavioral course.

Statement of Purpose

The online application portal will have a document for you to download and complete with the following questions serving as your Statement of Purpose.

1. Why are you seeking an MSW at this time? Describe your career goals and how they have evolved. How have your past and present life experiences influenced your decision to pursue a career in the field of human service?

2. What personal and professional qualities do you have that will contribute to your success in graduate school and in the profession of social work? What limitations and challenges do you have that might create barriers to your success?

3. What areas of social work practice interest you and why?

4. Discuss your experience with and reflect on your comfort level related to working with diverse and vulnerable populations.

5. Discuss the fit between your personal values and the profession of social work’s commitment to advancing human rights and social and economic justice.

6. Discuss your experience with, interest in, and ideas about engaging in social work research and policy practice.

7. Discuss your experience with, interest in, and ideas about engaging, assessing, intervening, and evaluating practice with individuals, families, groups, organizations, and communities.

8. Discuss your previous academic experience and reflect on your academic strengths and limitations.

Letters of Recommendation

Three satisfactory letters of recommendation are required for the completion of any MSW application. Ideally, one letter will be submitted for each applicant from a faculty member familiar with the applicant’s academic work, if possible, a field supervisor from a practicum or internship experience, and a supervisor from a significant human services work or volunteer experience. We discourage utilizing family members, roommates, close friends, religious leaders, etc. as recommenders. The purpose of the recommendations is to hear from people who can speak to your work related in the field.

The School of Research and Graduate Studies will send each recommender an electronic form to complete, as identified by the applicant. In the application portal, the applicant will simply identify the recommender and their email address.

Resume

The application process requires a resume with relevant research, work, and volunteer experience. A template will be provided to you in the application portal, please follow the instruction on the form.

Tuition

Tuition and fees for 2024-2025: $456 per student credit hour (subject to annual increases).

**MSW Part-Time 3-Year Traditional Program: 60 credit hours**

Other Helpful Information:

[MSW Student Handbook](https://chass.usu.edu/social-work/tracks/files/msw-manual-final-2023.pdf) - A great resource for navigating the MSW program from entrance through graduation.

[Financial Aid (FAFSA) information](https://www.usu.edu/financial-support/federalaid) - On campus resource to navigate funding for graduate education.

[Master of Social Work, Program History](https://chass.usu.edu/social-work/tracks/msw-program-history) – MSW Program Overview, Social Work Mission and Philosophy.

[Title IV-E Child Welfare Traineeship](https://chass.usu.edu/social-work/title-iv-e-child-welfare-program) – MSW Title IV-E Stipend and Tuition Waiver Eligibility.

[Public Mental Health and Substance Use Program](https://chass.usu.edu/social-work/pmhsu/pmhsu-program-index) - The Social Work department administers these funds to students (undergraduates and graduates) who are preparing for careers working in publicly supported mental health and substance use treatment agencies. In exchange for receiving financial support, BSW and MSW graduates are required to complete their practicum in a Public Mental Health and Substance Use (PMHSU) setting, and then after graduation, seek employment at a PMHSU agency within the state. ***Money is not guaranteed and a yearly application process is required.***