

CHaSS Internal Conference Grant Review Rubric

APPLICANT NAME:

YOUR NAME:

PLEASE HIGHLIGHT ONE EVALUATIVE CATEGORY BOX (COLUMN) FOR EACH CRITERIA (ROW) AND LEAVE COMMENTS AS APPROPRIATE.

	Excellent	Good	Average	Needs Work	Non-existent	Comments
Significance of Presentation to Scholarly Field & Community	<ul style="list-style-type: none"> Fully describes the presentation's significance to their own field/subfield(s) as well as the humanities and social sciences. The presentation/project appears to make significant advancement in knowledge. Jargon is used sparingly but appropriately. 	<ul style="list-style-type: none"> Describes the presentation's significance to their field as well as humanities and social sciences. The presentation seems to make a meaningful advancement in knowledge. Jargon may be present. 	<ul style="list-style-type: none"> Describes their presentation but significance to their field and/or humanities and social sciences is vague. The presentation seems to make an impact. Jargon usage may be frequent. 	<ul style="list-style-type: none"> Does not describe their presentation's significance to their field and/or humanities. The presentation does not appear to make an impact. Jargon usage is heavy and/or impedes reviewer's understanding. 	There is not a significance to the scholarly field and community section provided.	
Significance of Presentation to Faculty's Role Statement	<ul style="list-style-type: none"> Fully describes how this presentation will advance their work. Addresses how presentation helps to advance publications and/or additional research/ teaching opportunities. 	<ul style="list-style-type: none"> Describes how this presentation will advance their work generally, but specifics may be missing. Addresses how presentation will advance publications or other research/teaching opportunities. 	<ul style="list-style-type: none"> Mentions this presentation will advance their work but without specifics. Vaguely addresses how the presentation will advance publications and/or other research/teaching opportunities. 	<ul style="list-style-type: none"> Faculty member mentions only briefly how this presentation is related to their work. Applicant may not address publications or other opportunities. 	There is not a significance to faculty's role statement included.	

	Excellent	Good	Average	Needs Work	Non-existent	Comments
Budget	<ul style="list-style-type: none"> Budget form is complete with a clear list of expenses (including, travel, lodging, meals, and other necessary expenses) Appropriately uses funds 	<ul style="list-style-type: none"> Budget form is complete with a general list of expenses, but more detail is needed Appropriately uses funds 	<ul style="list-style-type: none"> Budget form is started but missing necessary information on how the budget will be spent. Needs coaching on appropriate use of funds. 	<ul style="list-style-type: none"> Budget form is not used though a budget is present. Needs coaching on appropriate use of funds 	A budget is not included	
Overall Assessment	<i>Definitely Fund</i>	<i>Prioritize Funding</i>	<i>Fund only if space available</i>	<i>Revise & Resubmit</i>	<i>Do not fund</i>	<i>Comments</i>
	The presentation should definitely be funded. This is a good use of college funds to support faculty's dissemination of knowledge and provides promise in the faculty member's work.	The presentation should be prioritized for funding. This is a good use of college funds that will support a faculty member's dissemination of knowledge and demonstrates promise in the faculty member's work.	There are reservations about funding this presentation. While it supports the faculty member's desire to disseminate knowledge, it may not be the most beneficial use of college funds.	The application provides promise but the faculty member is in need of coaching to create a stronger proposal. This may not be a good use of college funds as proposed.	This is not a good or appropriate use of college funds. Do not fund.	

ADDITIONAL COMMENTS:

Please upload file to the appropriate Box folder sent to you via email.