

CHaSS Internal C.A.R.E. Award Review Rubric

APPLICANT NAME:

YOUR NAME:

PLEASE HIGHLIGHT ONE EVALUATIVE CATEGORY BOX (COLUMN) FOR EACH CRITERIA (ROW) AND LEAVE COMMENTS AS APPROPRIATE.

	Excellent	Good	Average	Needs Work	Non-existent	Comments
Overview of Project & Product	<ul style="list-style-type: none"> Fully the project's purpose and goals. At least one research and/or pedagogical product is clearly defined in the overview. 	<ul style="list-style-type: none"> Describes the project's purpose and goals. Mentions at least one research and/or pedagogical product in the overview. 	<ul style="list-style-type: none"> Describes their project but the goals and purpose may be unclear. A research and/or pedagogical product is not mentioned as a goal. 	<ul style="list-style-type: none"> Does not describe their project well. A research and/or pedagogical product is not mentioned as a goal. 	There is not a project and product overview section provided.	
Innovation (Significance)	<ul style="list-style-type: none"> Fully describes the project's significance and/or innovation to their own field/subfield(s) as well as the humanities and social sciences. The project appears to make significant advancement in knowledge. Jargon is used sparingly but appropriately. 	<ul style="list-style-type: none"> Describes the project's significance and/or innovation to their field as well as humanities and social sciences. The project seems to make a meaningful advancement in knowledge. Jargon may be present. 	<ul style="list-style-type: none"> Describes their project but significance and/or innovation to their field and/or humanities and social sciences is vague. The project seems to make an impact. Jargon usage may be frequent. 	<ul style="list-style-type: none"> Does not describe their project's significance and/or innovation to their field and/or humanities. The project does not appear to make an impact. Jargon usage is heavy and/or impedes reviewer's understanding. 	Mention of the project's innovative methods or significance is not addressed.	

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Impact	<ul style="list-style-type: none"> • Fully describes how this project will advance their work with publications, teaching products, and/or other measurable outcomes. • Addresses how product helps to advance their area of excellent as outlined in their role statement. 	<ul style="list-style-type: none"> • Describes how this project will advance their work generally, but specifics may be missing. • Addresses how project will advance publications or other research/teaching opportunities as outlined in their role statement. 	<ul style="list-style-type: none"> • Mentions this project will advance their work but without specifics. • Vaguely addresses how the project will advance publications and/or other research/teaching opportunities but not in relationship to their role statement. 	<ul style="list-style-type: none"> • Only briefly mentions how this project is related to their work. • Applicant may not address publications or other opportunities as related to their role statement. 	There is not an articulation of the project's impact to faculty's role statement included.	
Expenditures & Budget Justification	<ul style="list-style-type: none"> • Fully explains the budget and why it's necessary to the success of the project. • Budget form is complete with a clear list of expenses • Appropriately uses funds 	<ul style="list-style-type: none"> • Explains the budget. • Budget form is complete with a general list of expenses, but more detail is needed • Appropriately uses funds 	<ul style="list-style-type: none"> • Expenditures are listed but much more precise detail and explanation is needed. • Budget form is started but missing necessary information. • Needs coaching on appropriate use of funds. 	<ul style="list-style-type: none"> • A budget is present but either the budget form is missing or a justification is missing. • Needs coaching on appropriate use of funds 	A budget is not included	

	Excellent	Good	Average	Needs Work	Non-existent	Comments
Timeline of Completion	<ul style="list-style-type: none"> • A realistic, detailed timeline is provided that explains how the product will be produced in one year. 	<ul style="list-style-type: none"> • A timeline is provided that explains how the product will be produced in one year. • This timeline may be missing some details. 	<ul style="list-style-type: none"> • A timeline is present but it is not detailed and/or is unrealistic. • Faculty may need coaching on timeline. 	<ul style="list-style-type: none"> • A timeline is present but is very vague and/or unrealistic. • Faculty needs coaching on timeline. 	A timeline is not present.	
Overall Assessment	<i>Definitely Fund</i>	<i>Prioritize Funding</i>	<i>Fund only if space available</i>	<i>Revise & Resubmit</i>	<i>Do not fund</i>	<i>Comments</i>
	The project should definitely be funded. This is a good use of college funds to support faculty's research, creative, and/or teaching endeavors and provides promise in the faculty member's work.	The project should be prioritized for funding. This is a good use of college funds that will support a faculty member's research, creative, and/or teaching endeavors and demonstrates promise in the faculty member's work.	There are reservations about funding this project. While it supports the faculty member's desire to conduct research, it may not be the most beneficial use of college funds.	The application provides promise but the faculty member is in need of coaching to create a stronger proposal. This may not be a good use of college funds as proposed.	This is not a good or appropriate use of college funds. Do not fund.	

ADDITIONAL COMMENTS:

Please upload file to the appropriate Box folder sent to you via email.