

# Graduate Mentor of the Year

## Description:

This award is intended to recognize faculty with a significant record of cumulative accomplishment focused on graduate mentorship. Nominations for this award occur at the department level.

## Criteria:

Must be a current employee of USU or have retired within the past 12 months prior to submission.

A letter of nomination from department head or designated writer as described in Part 1 below.

## Submission Materials:

Nominations are due to the Humanities and Social Sciences Dean's Office by the November deadline. Portfolios are due from the three finalists in December (see materials required below). For the exact dates, visit the website: <http://chass.usu.edu/faculty-files/faculty/awards>.

Part 1: A letter of support from the department head or designee, consisting of no more than two single-spaced pages, one inch margins, 12-point TR font.

Part 2: A current C.V. and/or résumé, as appropriate, from the nominee.

Part 3: Letters of support, no more than 3 (not to exceed ten pages)

Part 4: A list of nominee's past graduates and their currently positions/activities

Part 5: A cumulative list of nominee's publications/presentations/exhibitions/awards with graduate students

Part 6: 200 word bio of the nominee

Part 7: Current photograph

## Recognition:

Will be recognized at Research Week ceremonies including the Research Gala and the student research awards ceremony. Will also be recognized at the College Awards Ceremony.