

# Ed Glatfelter Faculty Service Award

## Description:

The Faculty Service Award will be given each year to recognize and emphasize excellence in service within the College of Humanities and Social Sciences. Other scholarly activity such as research and publication records may be considered in the selection process, but the main consideration will be on service, including that to the department, the college, the university, the community, and the professional world.

## Nomination Materials:

A letter of nomination from the department head or designated writer which directly addresses the criteria listed above, as described in Part 1 below.

## Due Date:

Nominations are due to the Humanities and Social Sciences Dean's Office by the November deadline. Portfolios are due from the three finalists in December (see materials required below). For the exact dates, visit the website: <http://chass.usu.edu/faculty-files/faculty/awards>.

Part 1: A letter of support from the department head or designee, consisting of no more than two single-spaced pages, one inch margins, 12-point TR font.

Part 2: A current C.V. and/or résumé, as appropriate, from the nominee.

Part 3: Supporting material: Additional letters of support (not to exceed ten pages)

## Recognition:

Recognized at the College Awards Ceremony and will represent the college in the annual Robins Award competition.